



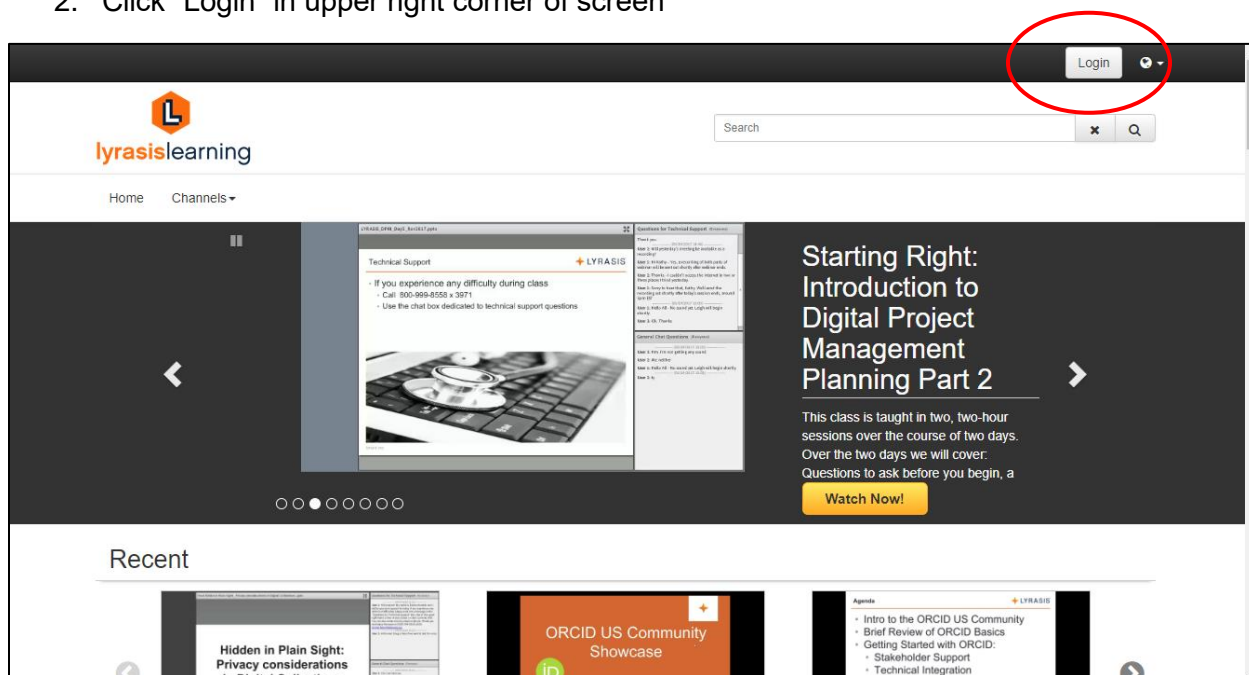
## LYRasis Learning Library and Live Webinar Login and Registration Instructions

Your institution's subscription to LYRasis Learning provides you with unlimited access to live, online classes and our Learning Library of recorded sessions.

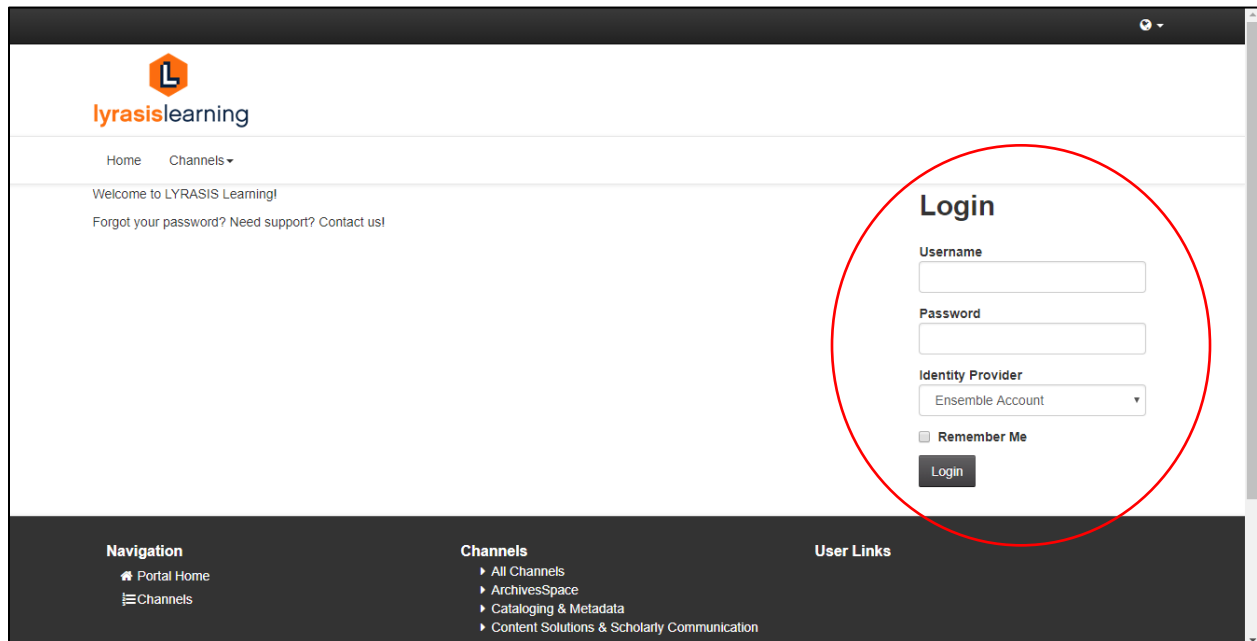
### Learning Library login

*Note: If your institution provided its IP address to LYRasis, and you are accessing the Learning Library from your institution, you will be authenticated through your IP address, and do not need to enter a user name or password to login. If not, or you are accessing from another location, follow the instructions below.*

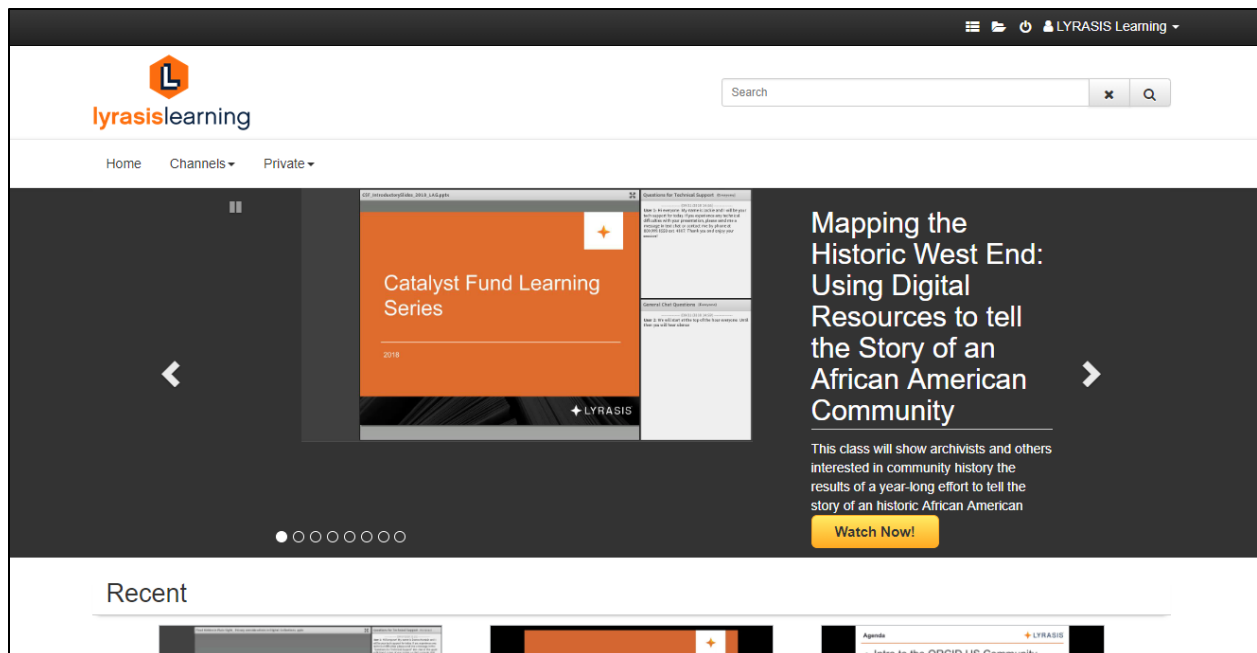
1. Go to <https://lyrasis.ensemblevideo.com/lyrasislearning>
2. Click "Login" in upper right corner of screen



3. Use the user name and login that LYRASIS provided you with to log in. Your user name and password is shared amongst all staff in your institution. If you forgot your user name or password you can contact [es@lyrasis.org](mailto:es@lyrasis.org) to recover it. Click Login.



4. Access recorded classes, info sessions, and more in the Learning Library



## Registering for Live Classes

1. Visit <https://www.lyrasis.org/services/Pages/Classes.aspx> and click the Register link for the class you wish to attend

**Filter by**

Free LYRASIS Events

Content Trends and Offers

- New Offers and Vendors

Digital & Preservation Training:

- Digital Preservation
- Digitization
- Preservation
- Technology Services

Delivery Method:

- Conferences and Meetings
- Face to Face
- Live Online

Date & Time	Class or Event Name	Member / Non-Member Price	
5/4/2018 12:30 PM - 2:00 PM EST	<b>LYRASIS Second Fridays - Formalizing Diversity, Equity, Inclusion and Accessibility (DEIA) Efforts at the University of Michigan Library</b> Instructor: Jeff Witt Delivery Method: Live Online	\$0.00 / \$25.00	<a href="#">Register</a>
5/7/2018 12:00 PM - 1:00 PM EST	<b>LYRASIS Islandora Hosting Services Demo</b> Instructor: Madeline Sheldon Delivery Method: Live Online	\$0.00 / \$0.00	<a href="#">Register</a>
5/8/2018 2:00 PM - 4:00 PM EST	<b>Advanced Preservation Metadata: How to Make it Happen</b> Instructor: Rebecca Guenther Delivery Method: Live Online	\$150.00 / \$175.00	<a href="#">Register</a>
* Multi-Session Event	<b>This is a Multi-Session Event</b> Session 1 : 5/8/2018 2:00 PM - 4:00 PM EST Session 2 : 5/9/2018 2:00 PM - 4:00 PM EST		

2. Choose Checkout as a LYRASIS Member

### My Shopping Cart


[Continue Shopping](#)

Products / Services	Seats Purchased	Amount	Add a seat	Remove a seat
Moving the Library Outdoors and Bringing Safety In: The Benefits of Biomimicry in Our Pandemic World 1/20/2021 1:30 PM - 2:30 PM Eastern Standard Time (GMT-5)	1	\$75.00	<a href="#">Add</a>	<a href="#">Remove</a>
<b>TOTAL: \$75.00</b>				

**Captioning Policy**  
If you need an accommodation to access the live narration for our online classes, LYRASIS can provide live captioning upon request. Contact [es@lyrasis.org](mailto:es@lyrasis.org) to arrange for captioning services for the session.

**Contract Classes**  
LYRASIS can work with you to offer classes from our catalog to your institution, organization, or other group. We will work with you to schedule a session specifically for your group, at our contract class rates. Contact [es@lyrasis.org](mailto:es@lyrasis.org) for more information or with questions about contract class rates.

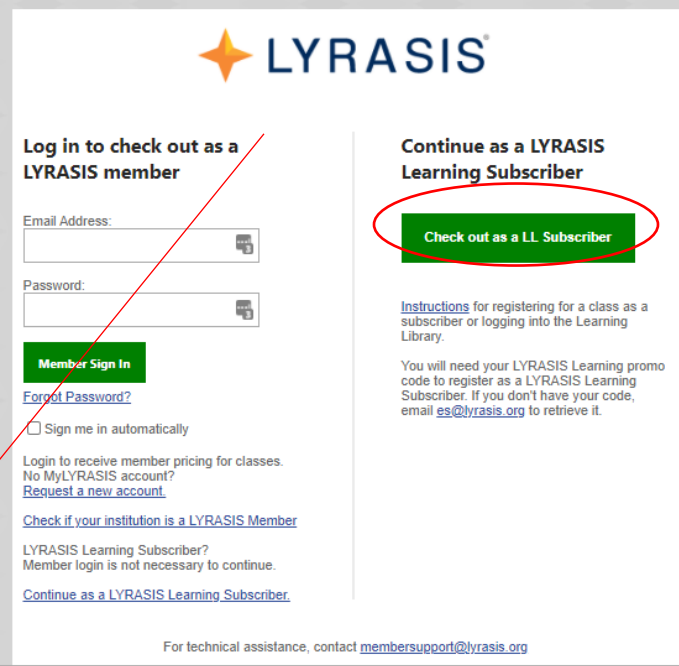
[Checkout as a LYRASIS Member](#)
[Checkout as Non-Member of LYRASIS](#)
[Check if your institution is a LYRASIS member.](#)



3

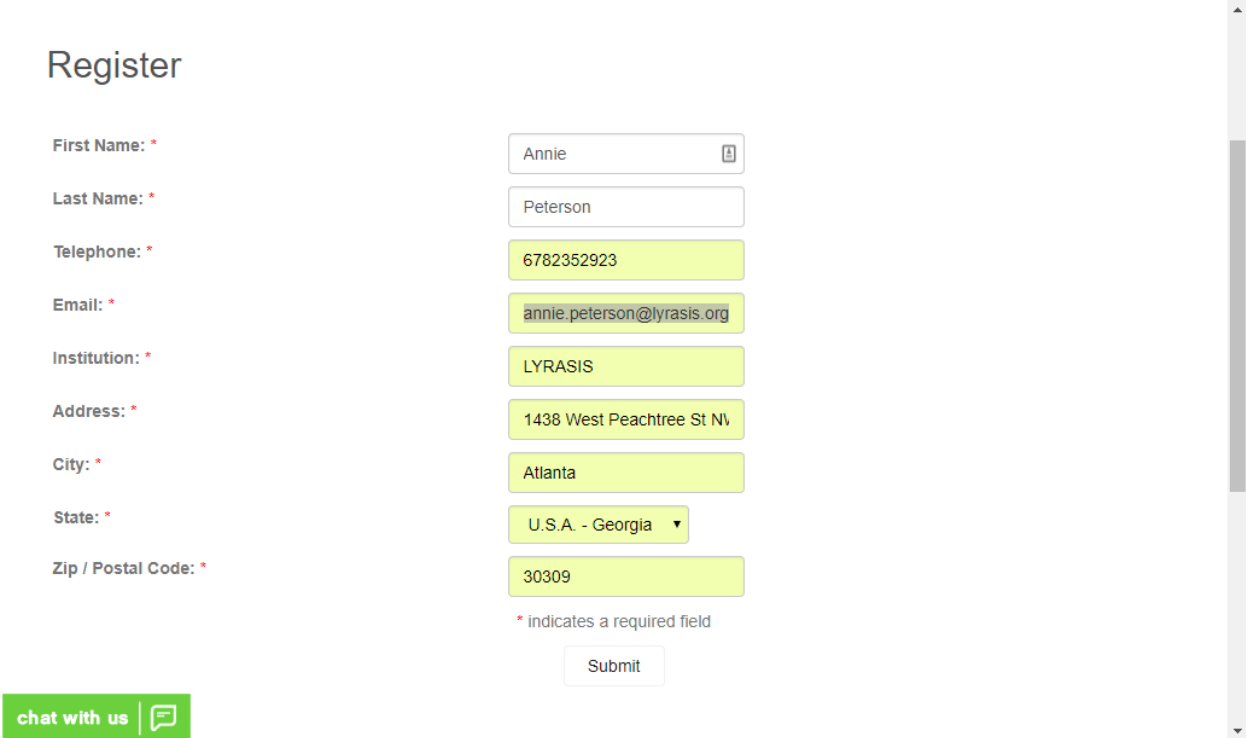
3. Click “Check out as a LL Subscriber”

You do not need to log in as a LYRASIS member to check out.



The image shows the LYRASIS login and registration page. The LYRASIS logo is at the top center. On the left, there is a section titled "Log in to check out as a LYRASIS member" which is crossed out with a red diagonal line. This section contains fields for "Email Address:" and "Password:", a "Member Sign In" button, a "Forgot Password?" link, and a checkbox for "Sign me in automatically". Below this is a link for "Request a new account" and a link to "Check if your institution is a LYRASIS Member". On the right, there is a section titled "Continue as a LYRASIS Learning Subscriber" which is circled in red. This section contains a green button labeled "Check out as a LL Subscriber". Below this button are links for "Instructions" and a note about needing a LYRASIS Learning promo code to register as a subscriber, with an email address "es@lyrasis.org" provided for retrieval. At the bottom, there is a link for "Continue as a LYRASIS Learning Subscriber" and a footer for technical assistance contact: "membersupport@lyrasis.org".

4. Enter your contact information and Submit



The image shows a "Register" form with the following fields and values:

- First Name: \* Annie
- Last Name: \* Peterson
- Telephone: \* 6782352923
- Email: \* annie.peterson@lyrasis.org
- Institution: \* LYRASIS
- Address: \* 1438 West Peachtree St NW
- City: \* Atlanta
- State: \* U.S.A. - Georgia
- Zip / Postal Code: \* 30309

\* indicates a required field

Submit

chat with us

5. Enter your institution's unique promo code (if you forget it contact [es@lyrasis.org](mailto:es@lyrasis.org)) and click Apply Promo Code to reduce total to \$0, so no payment is required

Advanced Preservation Metadata: How to Make it Happen 1 \$175.00  
Attendee: Annie Peterson  
Date: 5/8/2018 2:00:00 PM  
- 5/9/2018 4:00:00 PM  
This is a Multi-Session Event  
Session 1 :  
5/8/2018 2:00 PM - 4:00 PM EST  
Session 2 :  
5/9/2018 2:00 PM - 4:00 PM EST

TOTAL: \$175.00

Promo Code

Do you have a Promo Code?

chat with us

### Shopping Cart

Class / Event	Quantity	Amount
Advanced Preservation Metadata: How to Make it Happen Attendee: Annie Peterson Date: 5/8/2018 2:00:00 PM - 5/9/2018 4:00:00 PM This is a Multi-Session Event Session 1 : 5/8/2018 2:00 PM - 4:00 PM EST Session 2 : 5/9/2018 2:00 PM - 4:00 PM EST  Promo Code Used: LLPILOT2K18 Promo Code Savings: \$175.00 Learning Library Pilot	1	\$175.00

TOTAL: \$0.00

chat with us

6. Click Submit Payment to complete your registration

Promo Code Used: LLPILOT2K18  
Promo Code Savings: \$175.00  
Learning Library Pilot

TOTAL: \$0.00

Promo Code

Do you have a Promo Code?

Apply Promo Code

Submit Payment

chat with us

7. You will receive 2 emails confirming your registration:

- Automated confirmation of your registration the same day you register
- Login details for the session, sent no later than one week before the start of the session

If you do not receive any confirmation message, contact [es@lyrasis.org](mailto:es@lyrasis.org) for registration assistance.